

**HANDY TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
MONDAY, NOVEMBER 11, 2020**

A special meeting of the Handy Township Board of Trustees was called to order At 9:30 A.M. by Supervisor Alverson in the Handy Township Boardroom. Trustees present: Eisele, Roddy, Munsell and Shear. Absent: None. Also present: Steve Hughes-Hughes Environmental, Bonnie Flanary-Handy Township Zoning Assistant and Amy Pashby-Crossroads Assessing (arrived 10:21 A.M.)

Approval of Agenda

Add under New Business Item G) Software/Hardware Quote: I.T. Right, Item H) Wiring/Cable Quote: Challenger, Item I) Fowlerville Community Schools: Agreement for 2020-2021 Summer Tax Collection and Item J) Planning Commission Liaison

MOTION RODDY SUPPORT MUNSELL TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED.

Brief Public Comments

No comments

Minutes:

Handy Township Board of Trustees Regular Meeting Minutes of
October 19, 2020

MOTION EISELE SUPPORT MUNSELL TO APPROVE THE MINUTES OF THE HANDY TOWNSHIP BOARD OF TRUSTEES MEETING OF OCTOBER 19, 2020 AS PRESENTED. MOTION CARRIED.

Pending Business

A) Sewer Report

a. New Computer System: Sewer Plant

Brief discussion. Current computer is approximately 12 years old.

Software keeps flow data, records equipment hours.

MOTION EISELE SUPPORT SHEAR TO APPROVE QUOTE FROM R.S. TECHNICAL SERVICES FOR A NEW SCADA P.C. AT AN AMOUNT NOT TO EXCEED \$7,435.00. MOTION CARRIED. (SEE ATTACHED)

b. Sharon's Hearing and Cooling:

i. Smith/Layton Pump Station Heater Replacement

ii. Sewer Plant: Electric Heater Replacement

Discussion concerning heaters (both items addressed), currently using milk house heaters.

MOTION EISELE SUPPORT RODDY TO APPROVE THE QUOTE FROM SHARON'S HEATING & AIR CONDITIONING DATED 11-9-20 IN THE AMOUNT OF \$4,530.00. MOTION CARRIED. (SEE ATTACHED)

- c. North RBC: Costs for Bearing Replacement (including labor)
Steve Hughes-Hughes Environmental, bearing was hot and screeching, concern bearing is wearing out. Would like to have bearing on hand if replacement is needed.

MOTION EISELE SUPPORT MUNSELL TO ORDER REPLACEMENT RBC BEARING IN AN AMOUNT NOT TO EXCEED \$4,000.00. MOTION CARRIED.

- d. Crampton Electric Work Completed
 - i. New Lights for RBC room
 - ii. New Electrical Conduit for Head works
Reviewed work done.
- e. Sewer Plant
 - i. Original Goals
 - ii. Work Completed
 - iii. Work Incomplete
Review of completed and remaining work.

B) Water Report

- a. Energy Improvements: quotes from Glover Electric & Crampton Electric
Bonnie Flanary-Zoning Assistant, reviewed work done on energy audit and quotes.

MOTION RODDY SUPPORT MUNSELL TO ACCEPT THE QUOTE FROM CRAMPTON ELECTRIC DATED NOVEMBER 3, 2020 FOR EXTERIOR LIGHTING AT THE WATER AND SEWER PLANTS. MOTION CARRIED. (SEE ATTACHED).

- b. October Pumpage for Silver Springs & Red Cedar Crossing
Reviewed gallon pumped.
- c. Northern Test Results for Wells and Pumps
Wells were tested, good water supply, were not able to test individual wells. Requesting additional information from Infrastructure Alternatives.
- d. Hydrant Flushing
Red Cedar hydrants were flushed on October 4th, one hydrant needs repair. Silver Springs hydrants were flushed on October 26th, one hydrant was repaired.

- e. Water Tech Analysis for Red Cedar Crossing
Water analysis was very good. Discussion concerning cost of testing increase and if this is a monthly testing now.
- f. Smith/Layton Rd. Lift Station: DTE Refund
Brief discussion.
- g. 2020-2021 Snow Plowing: Silver Springs, Phase 2: Larry Davis
Brief discussion.

MOTION SHEAR SUPPORT MUNSELL TO RENEW SNOW PLOWING CONTRACT WITH LARRY DAVIS FOR THE 2020-2021 SNOW PLOWING SEASON FOR 12 HOMES LOCATED ON MAJESTIC BLVD. IN THE SILVER SPRINGS SUBDIVISION PHASE 2. MOTION CARRIED. (SEE ATTACHED)

C) Roads

- a. Livingston County Traffic Studies:
 - i. Fowlerville Road from I -96 to Van Buren Road
Moved white line at light further from intersection.
 - ii. Fowlerville Road from Mason Road north to Fowlerville Fire Department Sub-Station #42
Discussion of traffic speed. Road Commission believes lowering speed limit is unenforceable.

New Business

- A) Agreement: Interlocal with Livingston County to Approve the Designated Assessor for the Period of January 2021 through December 2025
Discussion with Amy Pashby –Crossroads Assessing concerning agreement.
Law has changed and this in now a requirement to have a designated assessor.

A RESOLUTION WAS OFFERED BY EISELE AND SUPPORTED BY RODDY TO ENTER INTO THE INTERLOCAL AGREEMENT WITH LIVINGSTON COUNTY FOR A DESIGNATED ASSESSOR FOR THE PERIOD OF JANUARY 2021 THROUGH DECEMBER 2025 AND TO AUTHORIZE THE SIGNATURE OF THE SUPERVISOR. ROLL CALL VOTE. SHEAR-AYE, MUNSELL-AYE, EISELE-AYE, RODDY-AYE, ALVERSON-AYE. AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. RESOLUTION DECLARED ADOPTED. . (SEE ATTACHED)

- B) Farmland Agreement: (Silver Springs/Former Chestnut Properties) as Amended

Agreement has been amended to reflect changes from last meeting.

MOTION EISELE SUPPORT MUNSELL TO APPROVE THE AMENDED FARMLAND AGREEMENT WITH DAVE CULVER AS PRESENTED. MOTION CARRIED. (SEE ATTACHED)

C) Resolution Adopting Ordinance No. 2020-5: Re-Zoning of Property
Brief Discussion.

A RESOLUTION WAS OFFERED BY RODDY AND SUPPORTED BY SHEAR TO ADOPT ZONING ORDINANCE NO. 2020-5: RE-ZONING OF PROPERTY LOCATED AT THE CORNER OF WEST GRAND RIVER AND NICHOLSON ROAD, TO BE EFFECTIVE 7 DAYS AFTER PUBLICATION. ROLL CALL VOTE. EISELE-NAY, SHEAR-AYE, RODDY-AYE, MUNSELL-NAY, ALVERSON-AYE. AYES-3, NAYS-2, ABSTAIN-0, ABSENT-0. RESOLUTION DECLARED ADOPTED. (SEE ATTACHED)

D) Adverse Possession Letters

a. Silver Springs

b. Meadowlawn Dr.

Township was made aware of use of Township property without permission. Letters were sent to all adjoining property owners. Property will be cleared and farmed. (See attached letters)

E) Process to Interview for Local Attorney (Livingston County Area)

Discussion of need to have an attorney present at Board meetings. Currently Board does not have one present at meetings.

F) Approval for Sale of Township Property: Corner of Grand River and Nicholson Road, Parcel C 4705-08-400-035, Parcel D 4705-08-400-036, Parcel E 4705-08-400-037

Township has received offers on property. Reviewed asking prices and offers.

MOTION RODDY SUPPORT SHEAR TO ACCEPT THE OFFER ON PARCEL C, 4705-08-400-035 IN THE AMOUNT OF \$40,000.00. ROLL CALL VOTE. SHEAR-AYE, MUNSELL-NAY, EISELE-AYE, RODDY-AYE, ALVERSON-AYE. AYES-4, NAYS-1, ABSTAIN-0, ABSENT-0. MOTION CARRIED. (SEE ATTACHED)

MOTION EISELE SUPPORT RODDY TO ACCEPT THE OFFER ON PARCEL D, 4705-08-400-036, IN THE AMOUNT OF \$30,750.00. ROLL CALL VOTE. RODDY-AYE, SHEAR-AYE, MUNSELL-NAY, EISELE-AYE, ALVERSON-AYE. AYES-4, NAYS-1, ABSTAIN-0, ABSENT-0. MOTION CARRIED. (SEE ATTACHED)

MOTION RODDY SUPPORT SHEAR TO ACCEPT THE OFFER ON PARCEL E, 4705-08-400-037, IN THE AMOUNT OF \$13,000.00. ROLL CALL VOTE. MUNSELL-NAY, RODDY-AYE, SHEAR-AYE, EISELE-NAY, ALVERSON-AYE, AYES-3, NAYS-2, ABSTAIN-0, ABSENT-0. MOTION CARRIED. (SEE ATTACHED)

G) Software/Hardware Quote: I.T. Right

I.T. Right has been preparing to set up Township's network at Township Hall, contacted County concerning Township's equipment located at County. Equipment is old, new equipment recommended. Discussion concerning ability to have work done from home by moving equipment to Township. Supervisor Alverson stated that the State Shared Revenue came in higher than was expected.

MOTION MUNSELL SUPPORT EISELE TO APPROVE THE SOFTWARE/HARDWARE QUOTE FROM I.T. RIGHT IN THE AMOUNT OF \$6,432.00. MOTION CARRIED. (SEE ATTACHED)

H) Wiring/Cable Quote: Challenger

Discussion concerning wiring for office to install the new server.

MOTION EISELE SUPPORT MUNSELL TO ACCEPT THE QUOTE FROM CHALLENGER IN THE AMOUNT OF \$1,215.08. MOTION CARRIED. (SEE ATTACHED)

I) Fowlerville Community Schools: Agreement for 2020-2021 Summer Tax Collection
Brief discussion.

MOTION EISELE SUPPORT RODDY TO ENTER INTO AGREEMENT WITH THE FOWLERVILLE COMMUNITY SCHOOLS FOR THE SUMMER TAX COLLECTION FOR 2020-2021 SUMMER TAX AND TO AUTHORIZE THE SIGNATURE OF THE SUPERVISOR AND CLERK. MOTION CARRIED. (SEE ATTACHED)

J) Planning Commission Liaison

Liaison from the Board of Trustees to the Planning Commission is needed. Clerk Eisele would like to resign, Supervisor asked the other Board members to consider appointment to the Planning Commission. Will discuss at regular meeting next week.
Supervisor congratulated Board members on retaining their seats on the Board.

Extended Public Comments

Supervisor has had contact with a resident who is not located in any S.A.D. but would like to connect to the municipal sewer. Brief discussion.

Trustee Roddy gave update on Purple Heart Designation, will have information at next meeting.

**MOTION EISELE SUPPORT MUNSELL TO ADJOURN AT 11:17 A.M.
MOTION CARRIED.**

Respectfully Submitted,

Pamela J. Hibbard
Deputy Clerk / Recording Secretary

Laura A. Eisele
Handy Township Clerk