

**HANDY TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 18, 2019**

The regular board meeting of the Handy Township Board of Trustees was called to order in the Handy Township Boardroom by Supervisor Alverson at 7:00 P.M. Members present: Eisele, Shear, Roddy and Munsell. Absent: None. Also present: Township Attorney – Kehoe, Zoning Administrator –Call, Reed Wilmot and Kevin Mozurkewich.

Meeting was opened with the Pledge of Allegiance.

Approval of Agenda

Move New Business Item A) Property Lease Request to after Approval of Bills and Pending Business Item B) e. i. Modifications to WWTP (RBC's to EQ Tank, Sludge Hauling) to A) Sewer Report d. Sewer Plant Update.

MOTION MUNSELL SUPPORT RODDY TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED.

Brief Public Comments

Reed Wilmot requested that the Board consider allowing him to renew his hunting lease for 2020. Supervisor Alverson stated that it could be placed on the next month's agenda.

Minutes

Handy Township Board of Trustees Regular Meeting Minutes of 10-21-19

Correct date on Approval of Bills

MOTION EISELE SUPPORT RODDY TO APPROVE THE REGULAR BOARD OF TRUSTEES MEETING MINUTES OF 10-21-19 AS AMENDED. MOTION CARRIED.

Approval of Bills

Bills in the amount of \$136,623.51 were presented for approval.

MOTION EISELE SUPPORT RODDY TO APPROVE PAYMENT OF THE BILLS FOR NOVEMBER 18, 2019 IN THE AMOUNT OF \$136,623.51 TO BE PAID FROM THE APPROPRIATE ACCOUNTS. MOTION CARRIED.

Pending Business

A) Sewer Report

a. Renewal of Contract: Snow: Klaus Gardening

MOTION MUNSELL SUPPORT EISELE TO RENEW THE CONTRACT WITH KLAUS GARDENING FOR SNOW REMOVAL AT THE HANDY TOWNSHIP SEWER PLANT FOR THE 2019-2020 SEASON AND TO AUTHORIZE THE CLERK'S SIGNATURE. MOTION CARRIED.

b. Renewal for Maint. Gen.: Total Energy Systems

Brief discussion. Company has changed name from Gen Power to Total Energy System.

MOTION EISELE SUPPORT RODDY TO CONTRACT WITH TOTAL ENERGY SYSTEMS FOR A 3 YEAR GENERATOR MAINTENANCE AGREEMENT FOR THE HANDY TOWNSHIP WWTP, WATER PLANT AND LIFT STATIONS. MOTION CARRIED.

c. Adoption: Sewer Connection Fee Program: Set Fixed Interest Rate

Discussion of interest rates.

A RESOLUTION WAS OFFERED BY MUNSELL AND SUPPORTED BY SHEAR TO SET A FIXED INTEREST RATE OF 5% FOR SEWER CONNECTIONS UNDER SECTION 2.07(f) (10) OF CHAPTER 2, ORDINANCE NO. 211 TO BE EFFECTIVE 30 DAYS AFTER PUBLICATION. ROLL CALL VOTE. EISELE-AYE, SHEAR-AYE, RODDY-AYE, MUNSELL-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. RESOLUTION DECLARED ADOPTED.

MOTION EISELE SUPPORT RODDY TO APPROVE AMENDMENT TO ORDINANCE NO. 211, CHAPTER 2 OF SECTION 2.07(f) (3) THAT ADDS A REFERENCE TO SUBSECTION 2.07(f) (10) AS PRESENTED TO BE EFFECTIVE 30 DAYS AFTER PUBLICATION. ROLL CALL VOTE. RODDY-AYE, MUNSELL-AYE, SHEAR-AYE, EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

MOTION EISELE SUPPORT RODDY TO APPROVE AMENDMENT TO ORDINANCE NO. 211, CHAPTER 2, SECTION 2.07 (f), THAT ADDS A NEW SUBSECTION (10), AS PRESENTED TO BE EFFECTIVE 30 DAYS AFTER PUBLICATION. ROLL CALL VOTE. ALVERSON-AYE, SHEAR-AYE, EISELE-AYE, RODDY-AYE, MUNSELL-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

- d. Sewer Plant Update
 - i. Modifications to WWTP (RBC's to EQ Tank, Sludge Hauling)
Prints have been filed with DEQ on modifications, hope to have approvals in about 6 weeks.

B) Water Report

a. Renewal of Contract: Snow/Sidewalk: Klaus Gardening
MOTION EISELE SUPPORT RODDY TO RENEW THE CONTRACT WITH KLAUS GARDENING FOR SNOW REMOVAL AT THE HANDY TOWNSHIP WATER PLANT FOR THE 2019-2020 SEASON AND TO AUTHORIZE THE CLERK'S SIGNATURE. MOTION CARRIED.

- b. Utility Billing Clerk Department: Employee Update
Brief discussion.
- c. Water Budget Update
Will discuss at next meeting after review of audit report.
- d. Hydrant Flushing Update
Flushing went well, recommendations are that flushing should be done on all hydrants twice a year.
- e. Water Plant Update
Discussion of salt usage, hardness levels are good. Maintenance is recommended on salt tanks.
- f. MRWA Visit (Michigan Rural Water Association)
 - i. Lead/Copper Report
Report was filed in November. Brief discussion of levels being lowered.
 - ii. 2020 Red Cedar/Silver Springs: Water Sampling Plan Filed
Brief discussion of procedure for conducting the Water Sampling, Infrastructure will take the samples. Plan has been filed with EGLE.
 - iii. Energy Study
Brief discussion.

C) Zoning Administrator's Report

a. Recommendation to hire Zoning Administrator Assistant

Discussion of need for an assistant, their duties and schedule. Received employee recommendation from Supervisor and Clerk.

MOTION RODDY SUPPORT EISELE TO HIRE AN ASSISTANT TO THE ZONING ADMINISTRATOR, DUTIES AS OUTLINED, FOR 2 DAYS A WEEK. MOTION CARRIED.

New Business

A) Property Lease Request: Handy Township Property formerly known as Thatcher & Comstock

Kevin Mozurkewich was present to present proposal and respond to questions from the Board. Discussion followed concerning individuals hunting, access to property, time frame, only allowing bow hunting and amount of lease considering limited time left for 2019.

MOTION RODDY SUPPORT SHEAR TO ENTER INTO LEASE AGREEMENT FOR BOW HUNTING ON TOWNSHIP PROPERTY, PARCEL #4705-08-400-002 AND 4705-08-400-003 (FORMERLY KNOWN AS THE COMSTOCK PROPERTY) AND PARCEL #4705-08-400-005 (FORMERLY KNOWN AS THE WHITEHEAD PROPERTY), FOR THE DATES OF 12-1-19 THROUGH 12-31-19, FOR THE LEASEES ONLY. ACCESS TO PROPERTY USING "TWO TRACK" ON ADJACENT PROPERTY, AT A COST OF \$250.00, TO BE PAID AT SIGNING OF LEASE, CONTINGENT UPON RECEIPT OF CERTIFICATE OF INSURANCE, A MUTUAL UNDERSTANDING BETWEEN LEASSEE OF ADJACENT PROPERTY AND TO AUTHORIZE THE SIGNATURES OF THE SUPERVISOR AND CLERK, CONTINGENT UPON TOWNSHIP INSURANCE ALLOWING HUNTING LEASE. MOTION CARRIED.

B) Fowlerville Schools Agreement for 2020 Summer Tax Collection:

MOTION MUNSELL SUPPORT RODDY TO ENTER INTO AGREEMENT FOR SUMMER 2020 TAX COLLECTION WITH THE FOWLERVILLE COMMUNITY SCHOOLS FOR \$3.00 PER PARCEL AND TO AUTHORIZE THE CLERK'S AND SUPERVISOR'S SIGNATURES. MOTION CARRIED.

C) L.E.S.A. Agreement for 2020 Summer Tax Collection

MOTION EISELE SUPPORT SHEAR TO ENTER INTO AGREEMENT FOR SUMMER 2020 TAX COLLECTION WITH THE L.E.S.A. FOR \$3.00 PER PARCEL AND TO AUTHORIZE THE CLERK'S SIGNATURE. MOTION CARRIED.

D) Assessing: Orthimagery Resolution Comparison

Brief discussion concerning image resolution and cost differences.

MOTION EISELE SUPPORT RODDY TO ENTER INTO AGREEMENT FOR THE 2020 AERIAL ACQUISITION AT A 6" RESOLUTION AND TO AUTHORIZE THE CLERK'S SIGNATURE. MOTION CARRIED.

E) Re-Appointment to Boards:

a. Planning Commission

i. Cathy Elliott 3 year term ending Dec. 2022

ii. Jeff Limonoff 3 year term ending Dec. 2022

MOTION EISELE SUPPORT MUNSELL TO REAPPOINT CATHY ELLIOTT AND JEFF LIMONOFF TO THE HANDY TOWNSHIP PLANNING COMMISSION FOR 3 YEAR TERM ENDING NOVEMBER 2022. MOTION CARRIED.

b. Zoning Board of Appeals

i. Cathy Elliott (as liaison from PC) 3 year term ending 2022

ii. Tim Glover 3 year term ending 2022

MOTION EISELE SUPPORT RODDY TO REAPPOINT CATHY ELLIOTT AND TIM GLOVER TO THE HANDY TOWNSHIP ZONING BOARD OF APPEALS FOR 3 YEAR TERM ENDING NOVEMBER 2022. MOTION CARRIED.

F) Supervisor's Report

a. MEDC Grant Update

Expecting to have paperwork done for December meeting. Will have to set public hearing.

b. N. Smith Road Drain

Work has been completed.

c. Fire Department Update

Bob Feig is the new fire chief, may be looking for an administrative assistant soon.

Sidewalk in Silver Springs has been completed.

G) Clerk's Report

a. Audit Update

Audit went well, auditors will be presented the review in December.
Will be going over the Road Fund carryover.

**MOTION EISELE SUPPORT RODDY TO ADJOURN AT 8:18 P.M.
MOTION CARRIED.**

Respectfully Submitted,

Pamela J. Hibbard
Recording Secretary/Deputy Clerk

Laura A. Eisele
Handy Township Clerk