

**HANDY TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MONDAY, DECEMBER 21, 2020**

The regular board meeting of the Handy Township Board of Trustees was held electronically via Zoom pursuant to the Open Meetings Act and called to order by Supervisor Alverson at 7:02 P.M. Members present: Eisele, Shear, Roddy and Munsell. All Board members stated they were attending the meeting virtually and stated they were located in Handy Township. Absent: None. Also attending electronically: Township Attorney -Homier, Zoning Administrator -Call, Zoning Assistant-Flanery, and Resident Reed Wilmot who joined meeting via Zoom.

Approval of Agenda

MOTION EISELE SUPPORT SHEAR TO APPROVE THE AGENDA AS PRESENTED. ROLL CALL VOTE. MUNSELL-AYE, RODDY-AYE, SHEAR-AYE, EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

Brief Public Comments

Resident Reed Wilmot thanked Board for allowing him to rent land for hunting.

Minutes

Handy Township Board of Trustees Regular Meeting Minutes of November 16, 2020
MOTION RODDY SUPPORT EISELE TO APPROVE THE REGULAR BOARD OF TRUSTEES MEETING MINUTES OF NOVEMBER 16, 2020 AS PRESENTED. ROLL CALL VOTE. RODDY-AYE, SHEAR-AYE, MUNSELL-AYE, EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

Approval of Bills

Bills in the amount of \$94,615.079 were presented for approval.

MOTION SHEAR SUPPORT EISELE TO APPROVE PAYMENT OF THE BILLS FOR DECEMBER 21, 2020 IN THE AMOUNT OF \$94,615.79 TO BE PAID FROM THE APPROPRIATE ACCOUNTS. ROLL CALL VOTE. SHEAR-AYE, MUNSELL-AYE, RODDY-AYE, EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

Budget Transfers

Clerk presented budget transfers. Brief discussion, change amount to transfer to Zoning Dept.-Wages from \$15,000.00 to \$2,500.00.

MOTION EISELE SUPPORT MUNSELL TO APPROVE THE BUDGET TRANSFERS AS AMENDED. ROLL CALL VOTE. EISELE-AYE, SHEAR-AYE, MUNSELL-AYE, RODDY-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

Pending Business

A) Sewer Plant:

a. Update on Plant

Supervisor gave update on Sewer Plant. Software update will be done in January. Working on having the Sewer ordinance codified.

b. Energy Updates for Plant

Energy review has gone well. Rate study has not been done yet. Not all heaters have been installed.

B) Water Plant

a. Update on Plant

Supervisor gave update on Water Plant. Generator batteries have been replaced. Average of 55,000 gallons per day usage. Softeners are working well. Water hardness may need to be increased. Brief discussion.

New Business

A) Re-Adoption: Zoning Text Amendment: Waste Management Waste Transfer Stations & Processing Facilities #2020-2

Brief discussion. Amendment did not make the 15 day publication date requirement. Local paper is a weekly paper and Attorney missed the publication deadline. Attorney requested Board re-adopt.

MOTION EISELE SUPPORT SHEAR TO RE-ADOPT THE ZONING TEXT AMENDMENT: WASTE MANAGEMENT, WASTE TRANSFER STATIONS & PROCESSING FACILITIES #2020-2. ROLL CALL VOTE. SHEAR-AYE, MUNSELL-AYE, EISELE-AYE, RODDY-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

B) Appointment of Board Liaison to Planning Commission: Dave Roddy
(4 year term)

MOTION MUNSELL SUPPORT EISELE TO APPOINT TRUSTEE RODDY AS THE HANDY TOWNSHIP BOARD OF TRUSTEES LIAISON TO THE HANDY TOWNSHIP PLANNING COMMISSION FOR A 4 YEAR TERM ENDING NOVEMBER 2024. ROLL CALL VOTE. EISELE-AYE, MUNSELL-AYE, SHEAR-NAY, RODDY-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

- C) Acceptance of Resignation: Bill Call, Zoning Administrator
Mr. Call expressed that it has been an enjoyable 12 years working as Zoning Administrator.

MOTION EISELE SUPPORT RODDY TO ACCEPT THE LETTER OF RESIGNATION FROM ZONING ADMINISTRATOR CALL WITH REGRETS. TO BE EFFECTIVE DECEMBER 31, 2020. ROLL CALL VOTE. MUNSELL-AYE, RODDY-AYE, SHEAR-AYE, EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

- D) Appointment of Zoning Administrator: Bonnie Flanery

MOTION MUNSELL SUPPORT EISELE TO APPOINT BONNIE FLANERY AS THE HANDY TOWNSHIP ZONING ADMINISTRATOR AT THE CURRENT RATE OF PAY, 3 DAYS PER WEEK, TO BE EFFECTIVE JANUARY 1, 2021. ROLL CALL VOTE. RODDY-AYE, EISELE-AYE, MUNSELL-AYE, SHEAR-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

- E) Appointment of Associate Zoning Administrator (on call) Bill Call
Mr. Call will be working on an as needed basis.

MOTION EISELE SUPPORT SHEAR TO APPOINT BILL CALL AS ASSOCIATE ZONING ADMINISTRATOR TO WORK ON AN AS NEEDED BASIS AND AT THE CURRENT 2020 RATE OF PAY. ROLL CALL VOTE. SHEAR-AYE, MUNSELL-AYE, RODDY-AYE, EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

- F) Board of Review: Re-Appointments (Elliott, Brady, Wisuri) 2 year terms ending December 2022

MOTION EISELE SUPPORT RODDY TO RE-APPOINT CATHY ELLIOTT, DIANA BRADY AND BILL WISURI TO THE HANDY TOWNSHIP BOARD OF REVIEW FOR 2 YEAR TERMS ENDING DECEMBER 2022. ROLL CALL VOTE. MUNSELL-AYE, EISELE-AYE, RODDY-AYE, SHEAR-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

- G) Quote for Building Signs

Discussion of signs, wording, location and size.

MOTION RODDY SUPPORT MUNSELL TO AUTHORIZE THE CLERK AND TREASURER TO PURCHASE THE BUILDING SIGNS FOR THE HANDY TOWNSHIP OFFICES WITH ONE AMENDMENT TO INCREASE THE SIZE OF THE SIGN AT ACCESS POINT OF BACK DOOR TO OFFICES. ROLL CALL VOTE. SHEAR-AYE, EISELE-AYE, MUNSELL-AYE, RODDY-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

- H) Re-Zoning of Property: File #2020-4, Camper Trailer Repair-Doug Walters, from NSC & AR to NSC (Neighborhood Service Commercial) Parcel # 4705-07-200-039

Zoning Administrator Call gave background concerning property. Mr. Walters would prefer to park trailers behind the building, would be more attractive.

Current zoning does not allow parking the trailers behind the building.

A RESOLUTION WAS OFFERED BY RODDY AND SUPPORTED BY EISELE TO RE-ZONE FROM NSC & AR TO NSC (NEIGHBORHOOD SERVICES COMMERCIAL) PARCEL NO. 4705-07-200-039, CAMPER TRAILER REPAIR- DOUG WALTERS. TO BE EFFECTIVE 7 DAYS AFTER PUBLICATION UNLESS AN INTENT OF REFERENDUM IS RECEIVED BY TOWNSHIP CLERK. ROLL CALL VOTE. EISELE-AYE, RODDY-AYE, MUNSELL-AYE, SHEAR-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. RESOLUTION DECLARED ADOPTED.

- I) Renewal of SPARK Contract (3 year Term)

Brief discussion of economic development services.

MOTION EISELE SUPPORT RODDY TO RENEW THE AGREEMENT WITH SPARK FOR ECONOMIC DEVELOPMENT SERVICES FOR A TERM OF 3 YEARS IN THE AMOUNT OF \$3,465.68 FOR THE FIRST YEAR, \$3518.46 IN THE SECOND YEAR AND \$3572.00 FOR THE THIRD YEAR AND TO AUTHORIZE THE CLERK'S AND SUPERVISOR'S SIGNATURES. ROLL CALL VOTE. MUNSELL-NAY, SHEAR-AYE, RODDY-AYE, EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-4, NAYS-1. MOTION CARRIED.

- J) Update: Farm Rental Agreement of Township Owned Property formerly known as Silver Springs Development

Supervisor Alverson gave update on status of work done on the Township owned property. Soil is very sandy, concern that it may not be as productive as expected. Some adjoining property owners were concerned about the property being farmed, Trustee Munsell talked to them concerning farming practices.

- K) WOW Cable Service: Township Building: Service Upgrade for Server (Ratify Clerk's Signature)

Brief discussion. New server is in place, cable service has been upgraded to handle the addition usage. Clerk gave update on work done.

MOTION EISELE SUPPORT MUNSELL TO RATIFY THE CLERK'S SIGNATURE ON THE WOW CABLE BUSINESS SERVICE CHANGE FOR UPGRADED SERVICES, ORDER DATED 11-20-20. ROLL CALL VOTE. EISELE-AYE, RODDY-AYE, MUNSELL-AYE, SHEAR-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

L) Supervisor's Report

Reported on Board of Review meeting held via Zoom, hoping for ability to conduct the March meetings in person. Discussion concerning Assessing requirements. Looking at roads and there have been issues with dumping along the roads again.

M) Treasurer's Report

Finishing Board of Review adjustments. Point and Pay is on website, taxpayers can pay online with credit cards, fees are paid by the taxpayer.

N) Clerk's Report

Point and Pay is also available to Water/Sewer customers. Clerk would like to see all the ordinances codified, this would also allow for the ordinances to be in digital form. Need to set special meeting for presentation of audit to the Board, meeting will be via Zoom. Meeting set for Wednesday, January 13, 2021 at 10:30 a.m. Have not received copies of the audit yet, will get those out to Board members as soon as received.

Brief Public Comments

Trustee Munsell asked if we are now on our own server and not using County services. Clerk Eisele stated we are moved over onto own server. Trustee Roddy thanked Bill for his service as Zoning Administrator and being available when he had questions. He also thanked the Board for his appointment to the Planning Commission. Bill and Bonnie encouraged Trustee Roddy to come in so that they can bring him up to date on various future projects coming to the Planning Commission.

Correspondence:

A) Letter of November 23, 2020 from Abraham & Gaffney: Retirement of CPA, Ray Lemmen

Clerk Eisele commented on Mr. Lemmen's retirement. She has talked to our audit firm concerning having them handle the various items Mr. Lemmen handled for the Township, they have a department that can take care of those items.

**MOTION EISELE SUPPORT MUNSELL TO ADJOURN AT 8:08 P.M.
ROLL CALL VOTE. RODDY-AYE, MUNSELL-AYE, SHEAR-AYE,
EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0.
MOTION CARRIED.**

Respectfully Submitted,

Pamela J. Hibbard
Recording Secretary/Deputy Clerk

Laura A. Eisele
Handy Township Clerk