

HANDY TOWNSHIP BUDGET WORKSHOP/SPECIAL MEETING MINUTES
Handy Township 2021-2022 Proposed Budget
Thursday, May 20, 2021
9:30 A.M.

The budget workshop/special meeting for the Handy Township Board of Trustees was called to order in the Handy Township boardroom by Supervisor Alverson at 9:31a.m. Trustees present: Eisele, Shear, Roddy and Munsell. Absent. None. Meeting was opened with the Pledge of Allegiance.

Approval of Agenda

Add under New Business item B) Water Plant Well #1 Maintenance and item C) WWTP Brush and Van Buren Road Right of Way Clearing.

MOTION EISELE SUPPORT MUNSELL TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

Brief Public Comments

No public present.

New Business

A) 2020-2021 Handy Township Proposed Budget

Supervisor reviewed revenues, expenditures and proposed budget. State Shared Revenue was higher than expected. Census numbers are not available yet, will affect State Shared Revenue going forward. Clerk discussed the conference and training that Township paid for last year. Did not work the way expected. Would not be in favor of purchasing in the future. Discussion concerning attorney costs, having new attorney review selected contracts and agreements, may need an increase to this line item. Road work should be completed before end of fiscal year, not anticipating any carryover.

Discussion of Recreation Board changes to how participation is figured, may change billing. Senior Center will be on the regular board meeting agenda. Discussion of pay, no increases last year. There are no benefits, such as paid holidays, sick days or vacation. Reviewed other Townships and Village of Fowlerville pay scales. Other Townships near in size, pay is higher and they offer benefits. Traditionally, Handy Township has had higher pay due to no benefits but is now falling behind. Concern that people leave for better pay and/or benefits. Many in the office have been cross trained, which is of great benefit to Township. Also, discussed pay for businesses in area, most include benefits and hourly wage is comparable. Discussion concerning changing office hours, Board was not in favor of change of hours. Discussion concerning making increase a percentage or dollar amount.

MOTION EISELE SUPPORT RODDY TO INCREASE THE HOURLY WAGE FOR DEPUTIES, OFFICE STAFF, RECEPTIONIST AND ZONING ADMINISTRATOR TO \$21.00 PER HOUR TO BE EFFECTIVE WITH THE HANDY TOWNSHIP JULY 1, 2021-2022 BUDGET. ROLL CALL VOTE. RODDY-NAY, MUNSELL-AYE, SHEAR-AYE, EISELE-AYE, ALVERSON-AYE. AYES-4, NAYS-1, ABSENT-0, ABSTAIN-0. MOTION CARRIED.

Discussion concerning election worker pay amounts, worker responsibilities and time commitments.

MOTION EISELE SUPPORT SHEAR TO INCREASE THE HOURLY RATE FOR ELECTION INSPECTORS TO \$14.00 PER HOUR TO BE EFFECTIVE WITH THE JULY 1, 2021-2022 BUDGET. ROLL CALL VOTE. EISELE-AYE, SHEAR-AYE, RODDY-AYE, MUNSELL-AYE, ALVERSON-AYE. AYES-5, NAYS-0, ABSENT-0, ABSTAIN-0. MOTION CARRIED.

MOTION EISELE SUPPORT SHEAR TO INCREASE THE HOURLY RATE FOR ELECTION CHAIRPERSONS TO \$18.00 PER HOUR TO BE EFFECTIVE WITH THE JULY 1, 2021-2022 BUDGET. ROLL CALL VOTE. SHEAR-AYE, EISELE-AYE, RODDY-AYE, MUNSELL-AYE, ALVERSON-AYE. AYES-5, NAYS-0, ABSENT-0, ABSTAIN-0. MOTION CARRIED.

Discussion concerning committee pay. The water/sewer committee has ongoing, almost daily work that has to be done. There can be after hours calls that require time commitment also. Committee pay was lowered and Board would like to return to previous amount.

MOTION EISELE SUPPORT RODDY TO RETURN COMMITTEE PAY TO \$30.00 PER HOUR TO BE EFFECTIVE WITH THE JULY 1, 2021-2022 BUDGET. ROLL CALL VOTE. MUNSELL-NAY, SHEAR-AYE, EISELE-AYE, RODDY-AYE, ALVERSON-NAY. AYES-3, NAYS-2, ABSENT-0, ABSTAIN-0. MOTION CARRIED.

Discussion concerning pay rate for Office Manager, this line item is used for Clerk and Treasurer when they act as office person for the day.

MOTION EISELE SUPPORT RODDY TO SET THE HOURLY RATE FOR OFFICE MANAGER AT \$21.50 PER HOUR TO BE EFFECTIVE WITH THE JULY 1, 2021-2022 BUDGET. ROLL CALL VOTE. EISELE-AYE, RODDY-AYE, MUNSELL-AYE, ALVERSON-AYE, SHEAR-AYE. AYES-5, NAYS-0, ABSENT-0, ABSTAIN-0. MOTION CARRIED.

Discussion concerning elected officials' rate of pay.

MOTION EISELE SUPPORT SHEAR TO IMPLEMENT A 4% INCREASE TO THE RATE OF PAY FOR HANDY TOWNSHIP ELECTED OFFICIALS TO BE EFFECTIVE WITH THE JULY 1, 2021-2022 BUDGET. ROLL CALL VOTE. RODDY-AYE, EISELE-AYE, MUNSELL-NAY, SHEAR-AYE, ALVERSON-AYE. AYE-4, NAYS-1, ABSENT-0, ABSTAIN-0. MOTION CARRIED.

B) Water Plant Well #1 Maintenance

Discussion concerning work recommended.

MOTION MUNSELL SUPPORT EISELE TO APPROVE THE QUOTE FROM NORTHERN PUMP AND WELL FOR WORK ON WELL #1 AT THE HANDY TOWNSHIP WATER PLANT IN THE AMOUNT OF \$3,740.00. MOTION CARRIED.

C) WWTP Brush and Van Buren Road Right of Way Clearing

Brush needs to be cleared along both sides of the fence at the WWTP and along the right of way on Van Buren Road in front of the WWTP. Supervisor is requesting a budget of \$2,000.00 for the work. Discussion concerning mowing along fence, spraying for weeds, future work: painting and fill.

MOTION EISELE SUPPORT RODDY TO AUTHORIZE A BUDGET OF \$2,000.00 FOR CLEARING BRUSH AT THE WWTP AND IN THE VAN BUREN ROAD RIGHT OF WAY AT THE WWTP. MOTION CARRIED.

Brief discussion of clearing and spraying along fence at Coffey Cemetery.

Extended Public Comments
No public was in attendance.

MOTION MUNSELL SUPPORT RODDY TO ADJOURN AT 11:25 A.M. MOTION CARRIED.

Respectfully Submitted

Pamela J. Hibbard
Recording Secretary/Deputy Clerk

Laura A. Eisele
Handy Township Clerk